



## **PARTNERSHIP COORDINATOR**

CeaseFirePA fights for everyone to be able to live a life free from gun violence, where they feel and are safe. We are looking for an experienced coalition-builder to grow public health officials, the faith-based community, and other allies as a distinct and pivotal part of the broader gun violence prevention movement. The Partnership Coordinator, a new position at CeaseFirePA will develop common ground, drive partners to take action, and create new advisory groups among critical constituencies in conjunction with our organizing team to make it easier for our allies to make their case to end gun violence.

The Partnership Coordinator will help direct a core pillar of our strategy to end gun violence by helping us elevate the voices of critical partners. These responsibilities include:

- **Coordinating Stakeholder Convening:** Over the next 12 months convene hospitals, community organizations, and other stakeholders to develop an effective policy to allow Medicaid reimbursement for community violence intervention efforts.
- **Develop and Support Targeted Coalitions:** For years, we've worked with many doctors, nurses, and other public health experts. You will build an advisory committee of our strongest supporters in your first year to guide our public health community engagement. You will also coordinate our [Common Agenda coalition](#).
- **Craft Compelling Constituency-Specific Content:** From writing factsheets to developing trainings to drafting media content, you will be responsible for building communications content targeted at specific audiences, making it easier for our partners to advocate for solutions to gun violence.
- **Collaborate with a team of organizers and advocates** to help as they work with public health, veteran, law enforcement, and faith partners in their targeted communities and programs.
- **Adapt quickly by managing multiple projects** and shifting narratives to connect with different partners and ensure their voices are heard in the fight to end the gun violence epidemic.

### **QUALIFICATIONS:**

- 3+ years of experience building, supporting, and managing coalitions with a preference for some of that experience related to public policy organizing and advocacy;
- Self-starter who is able to work independently, enjoys creating and implementing new initiatives (including making a persuasive case for implementation)
- Team builder who can adjust their messaging and approach to engage different constituencies based on their need and connect their work to CeaseFirePA's mission;



- Exceptional written, verbal, and interpersonal communication skills;
- Superior attention to detail
- Thrives on managing several projects at the same time;
- **PREFERRED:** Experience working with CRMs and digital marketing tools to help coordinate coalition activities; and
- **BONUS:** Experience working with or in the public health community, including individuals with experience as a doctor, nurse or other public health worker.

**LOCATION:** Philadelphia, PA or Pittsburgh, PA

**SALARY & BENEFITS:** Salary is \$50,000-\$60,000, depending on ability and experience. As a full-time position, the Partnership Coordinator is eligible for our excellent benefits package, including fully-covered health care for them and one dependent, paid time off, retirement plan with matching support, and a training stipend.

**HOW TO APPLY:** Submit [this form](#) and be sure to attach your resume and a cover letter.

*We strongly encourage all interested individuals to apply and allow us to evaluate the knowledge, skills, and abilities you demonstrate using an intentional equity lens. Research suggests that women; Indigenous, Black, Asian, Pacific Islanders, other persons of color; and individuals with differing abilities are less likely than men and white job-seekers to apply for positions unless they are confident they meet 100% of the listed qualifications. If you're interested, we want to hear from you.*

*CeaseFirePA provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.*

*We value a diverse workforce. CeaseFirePA encourages women, people of color, persons with disabilities, people with records of arrest or conviction, veterans, and lesbian, gay, bisexual, and transgender individuals to apply.*